# Guide on Access to Daystar University Library Resources (online, print, and audio-visual)

Daystar University Library provides print, audio-visual, and electronic information resources that support the learning and research needs of the university's students and faculty. This guide provides instructions on how to access these resources.

#### Access to the Print and Audio-Visual Collection

You can find out what print and audio-visual information resources the library holds by visiting the library Online Public Access Catalogue (OPAC) at <a href="http://library.daystar.ac.ke/">http://library.daystar.ac.ke/</a>

Open http://library.daystar.ac.ke/ to get the catalog's search interface.

On the search interface, you can either use the *standard* or *advanced* search to enter your search term.

The catalogue allows you to search by the *author*, *title*, *subject*, or *topic*.

It is advisable to use the *advanced search* for it provides for more refined searching.

The catalogue is web-based and therefore accessible from anywhere

To get the information resources that you identify through the catalogue, you will need to visit our libraries.

More details on the use of the of OPAC are provided in the "Daystar Library Online Public Access User Guide"

## **Access to Electronic Books & Electronic Journals**

The Daystar University Library *E-books* and *E-journals* can be accessed in two ways: *within the university premises* and *off-campus*.

### **Access within the University Premises**

Visit the Daystar University homepage at <a href="https://www.daystar.ac.ke">www.daystar.ac.ke</a>.

From this homepage, you will see the library portal labelled 'Library'

Once you click on 'Library' you will see 'Digital Library' as one of the icons within '*Library*' Click on the 'Digital Library' and you will see these subheadings: *E-Books* and *E-Journals*.

Click on either *E-Books* or *E-journals* to get the list of e-book or e-journal databases that the

library provides access to.

For each of the databases, a subject description is provided.

Select the database\s that provides the subject you are interested in.

The selection will lead you the database's home page from where you can do your search.

Each of the databases provides various search and browsing options.

#### **Off-Campus Access**

Off-campus access will require log-in credentials. If you have not received credentials, you can request for the same by sending an email to <a href="mailto:library@daystar.ac.ke">library@daystar.ac.ke</a>. Indicate your student and National ID/Passport number in the email.

#### 1. Through the Library Portal

Visit the Daystar University homepage at www.daystar.ac.ke

From this homepage, you will see the library portal labelled 'Library'

Once you click on 'Library' you will see 'Off-Campus Access" as one of the icons within 'Library'

Click on the 'off-campus' link and you will be directed to a log-in page

Sign-in with your assigned off-campus access credentials

Once you sign in you will see a list of e-book and e-journal databases

Select the database\s that provides the subject you are interested in

The selection will lead you to the database's home page from where you can do your search

Each of the databases provides various search and browsing options

## **Access to Daystar University Theses & Dissertations**

Visit the Daystar University Institutional Repository (IR) at <a href="http://dspace.daystar.ac.ke/">http://dspace.daystar.ac.ke/</a>

Once you click on <a href="http://dspace.daystar.ac.ke/">http://dspace.daystar.ac.ke/</a> you will see Theses and Dissertations as one of the items within the IR.

Click on the Theses and Dissertations link to get a list of main subject areas

Select the subject area of your choice – this will lead you to sub-subjects within the main subject area

Click on your preferred sub-subject to get a title list of theses and dissertations within the selected sub-subject

Select a title of your choice to open it.

### **Access to Daystar University Exam Bank**

Visit the Daystar University Institutional Repository (IR) at <a href="http://dspace.daystar.ac.ke/">http://dspace.daystar.ac.ke/</a>

Once you click on <a href="http://dspace.daystar.ac.ke/">http://dspace.daystar.ac.ke/</a> you will see University Exam Bank as one of the items within the IR.

Once you click on Exam Bank link you will see a list of schools

Select the school you are interested in - this will lead you to the departments within the school Click on your preferred department to get a title list of past examination papers within the selected department

Select a title of your choice to open the paper

For further enquiries, you can contact the library on:

Email: library@daystar.ac.ke

Thank you